

## Single Member Cabinet Decision

Executive  
Forward Plan  
Reference**E2866****Housing Services Charging Policy Modifications**

<b>Decision maker/s</b>	Cllr Liz Richardson, Cabinet Member for Homes and Planning
<b>The Issue</b>	Housing Services provide statutory and non-statutory services where reasonable costs can be recovered. The Housing Services Charging Policy, adopted in 2014, details which services are subject to a charge and how the charges will be calculated and recovered. This policy is being updated and includes new and uplifted charges.
<b>Decision Date</b>	22 June 2016
<b>The decision</b>	The Cabinet Member agrees that the modified Housing Services Charging Policy is adopted.
<b>Rationale for decision</b>	The rationale of the uplifted and new charges is supported by the following principles. Firstly, that it is either a statutory requirement or reasonable to make the charge. Secondly, that the costs are set at recovering some, or all, of our expenditure associated with the activity rather than making a surplus. Finally that the charges are articulated in a policy that is clear, accurate and freely available.
<b>Financial and budget implications</b>	The statutory charging regime for HMO licensing precludes the Council making a surplus and as such is designed to recover the cost of administering the scheme. Similarly the other charges have been set at recovering some, or all, of our expenditure, rather than attempting to make a surplus.
<b>Issues considered (these are covered in more detail in the report)</b>	Customer Focus; Other Legal Considerations
<b>Consultation undertaken</b>	Overview & Scrutiny Panel; Other B&NES Services; Service Users; Stakeholders/Partners; Section 151 Finance Officer; Chief Executive; Monitoring Officer
<b>How consultation was carried out</b>	Given the nature of the policy only limited and informal consultation has been undertaken. It includes consultation with Registered Providers and direct approvals for the publication of the final version of the policy.
<b>Other options considered</b>	None
<b>Declaration of interest by Cabinet Member(s) for decision, including any dispensation</b>	None

<b>granted:</b>	
<b>Any conflict of interest declared by anyone who is consulted by a Member taking the decision:</b>	N/A

<b>Signatures of Decision Makers</b>	
<b>Date of Signature</b>	22 June 2016

**Subject to Call-in until 5 Working days have elapsed following publication of the decision**